

**Preparatory Program, Academic Upgrading-Academic & Career
Entrance Certificate (ACE)**
Conestoga College

Description of Service	<p>Full and part-time program to help adults who wish to:</p> <ul style="list-style-type: none"> Improve written and verbal communication skills Update mathematics, physics, biology and chemistry Prepare for High School Equivalency (GED) tests Gain/improve computer skills Upgrade academic skills to enter post-secondary education <p>The ACE certificate is recognized as a Grade 12 equivalent for the purpose of admissions at all Ontario Colleges of Applied Arts and Technology, for apprenticeship training and by many small and large employers. ACE offers core and optional courses in math, communications, chemistry, computers, and self-management/self-direction.</p>
Who is service designed for? Who is eligible?	<p>Age 19 or older, age exceptions may apply</p> <p>Must be able to receive instruction and respond in English</p>
How can this service be accessed?	<p>appointment or walk-in</p>
Name of contact within agency for more information	<p>Cambridge: Susan Garlick</p> <p>Waterloo: Frances Painter</p>
Hours for service	<p>8:30 a.m. - 4:30 p.m.</p>
Address for service	<p>Cambridge: 150 Main Street, Unit 402</p> <p>Waterloo: 108 University Ave. E.</p>
Phone contact for service	<p>Cambridge: 519-623-4890</p> <p>Waterloo: 519-885-0300 x229</p>

Email address for service	Cambridge: sgarlick@conestogac.on.ca Waterloo: fpainter@conestogac.on.ca
Can you offer any further information or recommendations for referring agency?	Refer clients to the closest campus for a personal interview. Transportation allowance and child-care subsidy are available to qualified students
What is the best way to refer/connect someone interested in this service?	phone